

Youth Ministry Director Job Description

Grace Evangelical Free Church – Allen, TX
September 2023

2005 Estates Pkwy
Allen, TX 75002
grace-efc.org

Reports To: Executive Pastor

Exempt Status: Non-Exempt (hourly)

Ministry Position Description:

This position is a ministry. As such the role of the Youth Ministry Director (YMD) will first and foremost be to glorify God and honor Him through excellence and servanthood to the Body of Christ at Grace Church. The YMD serves the pastoral staff, parents of students, and students whose age range is 7th through 12th grades. This position brings energy and life to the vision of revealing Jesus and Biblical truth to students, inspiring them to meet and follow Jesus, to take ownership of their faith, and developing the five basic traits of a disciple: Love God and His Word (the Bible), Talk with God (Prayer), Worship in community, Serve others, and Giving (time, talents, and treasure).

Major Areas of Responsibility:

1. Develops and directs weekly (Sunday morning and Wednesday night) youth ministries.
 - a. Prays regularly for Grace students, their parents, and volunteers.
 - b. Recruits, trains, equips, schedules and encourages all Grace youth ministry volunteers.
 - c. Recommends and oversees implementation of curriculum and supplies for all Sunday morning and mid-week activities for youth 7th – 12th grade.
 - d. Shepherds leaders and students across all Sunday morning youth activities.
 - e. Engages students to lead them toward a Biblical worldview and a personal relationship with Jesus.
 - f. Oversees communication with parents about what their student(s) are learning and any discipline/behavioral issues in an effective and timely manner.
2. Actively leads and inspires other Grace youth ministry leaders toward an integrated implementation of the Youth ministry vision established with the Executive Pastor.
3. Works together with the Children’s Ministry Director to ensure both ministries cooperatively support and meet the needs of Grace families.
4. Recommends changes and enhancements to the Executive Pastor concerning youth ministry activities to improve partnership with parents, discipleship of students and/or programming.
5. Assists with other “Team Grace” ministry activities as requested.
6. Attend all staff and departmental meetings as requested.

Key Skills and Abilities:

1. Servant’s heart; Exhibits grace; Team player.
2. High energy individual who creates excitement/passion in and about the youth ministry.
3. Understands student development, the current youth culture, and the role of parents in disciplinmaking.
4. Engages students in serving in the ministry, allowing them to experience the love of Christ.
5. Equips and motivates students and volunteers.
6. Exercises wisdom and good judgment when dealing with students, parents and/or volunteers.
7. Creative with effective organization, time management, and communication skills.
8. Ability to function as a team member in a multi-staff church context.